DELIVERY CHALLAN

Rule 55 of the CGST Rules - for movement of goods that is not a supply

CONSIGNER (sender)	CONSIGNEE (receiver)
Name: _____ **Address:** _____ **GSTIN:** _____ **State & code:** _____ **Phone:** _____	**Name:** _____ **Address:** _____ **GSTIN / UIN:** _____ **State & code:** _____ **Ship-to address:** _____

Challan number		**Challan date**	
Reason for transport		**Place of supply (if inter-state)**	
Transporter / vehicle no.		**E-way bill number**	

S. No	Description of goods	HSN	Qty	Unit	Rate	Taxable value	GST %	CGST	SGST	IGST	Total

Total taxable value (Rs)	
Add: CGST	
Add: SGST / UTGST	
Add: IGST	
TOTAL VALUE OF GOODS (Rs)	

Amount in words: _____

Rule 55 notes

1. Tick the reason for transport: supply of liquid gas where the quantity is not known at despatch; transport of goods for job work; transport for reasons other than by way of supply; or such other supplies as may be notified.
2. Rule 55 allows the quantity to be provisional where the exact quantity is not known when the goods leave - the invoice that follows carries the final quantity.
3. Prepare in triplicate: ORIGINAL FOR CONSIGNEE, DUPLICATE FOR TRANSPORTER, TRIPLICATE FOR CONSIGNER.
4. A delivery challan is not a tax invoice and the consignee cannot claim input tax credit on it. ITC follows the tax invoice raised later.
5. Where an e-way bill is required, quote its number above and carry it with the challan.
6. For goods sent on approval or for job work, the challan is the document that proves the goods left your premises without a sale.

For _____

Authorised signatory

Free template from blog.mybillplease.com. Fields follow the CGST Rules. GST rates shown are the 0 / 5 / 18 / 40 per cent structure in force from 22 September 2025.